

TOWNSHIP #2 CEMETERY DISTRICT REGULAR MEETING
LOCATION – Cemetery Office, 500 S. Church Street, Lone CA 95640
Thursday, June 8, 2023 – 3:00 PM

AGENDA

A. CALL TO ORDER

B. ROLL CALL

Pamela Bennetts, Chairman
Don Smith, Vice Chairman
Larry Slayton, Secretary
Tom Reed, Treasurer
Laurie Lockhart, Director

Staff present:

C. PUBLIC PRESENT:

D. PUBLIC COMMENT: EACH SPEAKER IS LIMITED TO 5 MINUTES

NOTE: This is the time for members of the public who wish to be heard on matters that do not appear on the Agenda. Persons may address the Board at this time on any subject within the jurisdiction of the Township #2 Cemetery District. Public comment is limited to 5 minutes per person.

Is there any person who wishes to address the board at this time?

E. MINUTES of the May 11, 2023 regular meeting

F. FINANCIAL REPORT

G. OFFICE MANAGER'S REPORT

H. GROUNDS MANAGER'S REPORT

Notice to the public: The public may comment on any agenda item before a vote. Limited to 5 minutes per person I.

I. UNFINISHED BUSINESS

1. Discuss updates & action on new "Cemetery Sign" out by the road.
2. Discuss updates on new proposed Pavilion and surrounding areas.
3. 3rd Reading of FY2024 proposed budget, Discussion & Action

J. NEW BUSINESS

1. Discussion on procedure to handle unmarked graves.

K. ADJOURNMENT

REGULAR TOWNSHIP #2 CEMETERY DISTRICT MEETING
LOCATION – Cemetery Office, 500 S. Church Street, Lone CA 95640
Thursday, May 11, 2023 – 3:00 PM

MINUTES

A. CALLED TO ORDER at 3:00 pm

B. ROLL CALL

1. Pamela Bennetts, Chairperson
2. Don Smith, Vice Chair
3. Tom Reed, Treasurer
4. Larry Slayton, Secretary
5. Laurie Lockhart, Director

Staff present: Paul Muschetto Crystal LaBarre

C. PUBLIC PRESENT: 1

D. PUBLIC COMMENT: None

E. MINUTES of the 4/13/2023 regular meeting

Motion by Tom Reed to accept minutes of 4/13/2023 meeting; 2nd by Don Smith;
4 Ayes 0 Noes

F. FINANCIAL REPORT

1. Expenditures 3/24/2023 \$5,752.38, 4/21/2023 \$11,745.87
2. General Account Balance 5/2/2023 \$163,535.38
3. Endowment Fund Balance 5/2/2023 \$67,362.59
4. Special Project Reserve Account 5/2/2023 \$188,734.97

Motion to accept Financial Report by Don Smith; Second by Larry Slayton; Ayes 4 Noes 0

G. OFFICE MANAGER'S REPORT

1. **Plot Sales: 0** – 0 Columbarium Niches, 0 Cremains on Open Existing Plot, 0 Cremains on Family Plot, 0 Casket Plot, 0 Natural Plot, 0 Mausoleum
2. **Burials for month: 1**– 0 Casket, 1 Cremains, 0 Natural Burial
3. Tim Taylor has been working on Family Plot curbing. Two are complete. One more to finish.
4. Options for unmarked graves. First from Tim Taylor could make 9x9 concrete with metal plaque. He is going to make a sample. Cost is \$35. Second option is to be put on a list with Mark Jurkovich who is fundraising for unmarked graves. He has a GoFund account for this purpose. His personal cost is \$100 for each 9x16 stone marker.
5. On vacation week of May 22nd

H. GROUNDS MANAGER'S REPORT

1. Thoughts to take 8-10 graves to restore & possible bid out. To make a prioritized list of graves that to have safety issues.
2. Question on how often the pavement has been sealed. Paul will work on the cracks.

I. UNFINISHED BUSINESS:

1. Updates on Cemetery Sign; Met with Merzlake Sign Company. They gave a drawing and pricing for a two sided sign printed for \$995 and two separate signs with raised lettering for \$1,795 each. Board like the raised lettering. Wanted questions answered on how long sign will last and examples of raised lettering signs in the county.
2. Updates on proposed new Columbarium and surrounding areas; Met with Gideon Fence but they couldn't provide what we needed. Pam called the City of Lone and had the city planner meet with the committee. He will check resources and let us know if we are okay to proceed without landscape architectural plans.
3. Accept 2nd reading of FY2024 proposed budget. Motion by Don Smith to accept, Second by Larry Slayton; Ayes 4 Noes 0

J. NEW BUSINESS:

1. Discussed renewing the sign sponsorship at Castle Oaks Golf Course for \$595 and the board decided not to renew.

K. ADJOURNMENT: Time 3:59pm.

Motion by Tom Reed; Second by Don Smith; Ayes 4 Noes 0

Submitted by Township #2 Cemetery Secretary, Donald Larry Slayton

